

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
MARCH 21, 2016**

A. 10:00 A.M. CALL TO ORDER

B. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G) (4) OF THE OHIO REVISED CODE TO PREPARE FOR, CONDUCT, OR REVIEW NEGOTIATIONS OR BARGAINING SESSIONS WITH PUBLIC EMPLOYEES CONCERNING THEIR COMPENSATION OR OTHER TERMS AND CONDITIONS OF THEIR EMPLOYMENT

**1. IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...
DESIGNATION OF “NATIONAL CRIME VICTIMS’ RIGHTS WEEK” IN
CLERMONT COUNTY...16-0113-008...**

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the week of April 10-16, 2016, as “National Crime Victims’ Rights Week” in Clermont County.

**2. IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...
DESIGNATION OF “NATIONAL COUNTY GOVERNMENT MONTH IN
CLERMONT COUNTY”...16-0113-008...**

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the month of April 2016, as “National County Government Month in Clermont County”.

**3. IN RE: BOARD OF COUNTY COMMISSIONERS...REQUEST TO INITIATE
PROCEDURES TO VACATE A PORTION OF LEWIS ROAD (T-178)
SITUATED WITHIN PIERCE TOWNSHIP AND PUBLICATION OF
LEGAL NOTICE RELATIVE TO THE VIEWING AND FINAL HEARING
THEREON...15-1204-001...**

Recommendation to approve the request of the Board of Trustees of Pierce Township, to initiate procedures to vacate a portion of Lewis Road (T-178) situated within Pierce Township, Clermont County, Ohio, pursuant to Section 5553.04 of the Ohio Revised Code and further resolve to authorize the Clerk of the Board to place a Legal Notice in the Clermont Sun for two consecutive weeks commencing **Thursday, March 24, 2016**, designating the date and time of the Viewing and the date, time, and location of the Final Hearing for the proposed vacation thereon pursuant to Section 5553.05 of the Ohio Revised Code. The **Viewing and Final Hearing** on the Proposed Vacation of a portion of Lewis Road (T-178) situated within Pierce Township to be held on **Wednesday, April 20, 2016**, with the **Viewing at 9:00 A.M. Local Time** and the **Final Hearing at 11:00 A.M. Local Time** in the Office of the Board of County Commissioners, Clermont County, Ohio, 101 East Main Street, Batavia, Ohio 45103-2960.

**4. IN RE: BOARD OF COUNTY COMMISSIONERS...PETITION FOR
ANNEXATION OF 0.1963 ACRES FROM BATAVIA TOWNSHIP TO
THE VILLAGE OF AMELIA, CLERMONT COUNTY, OHIO,
PURSUANT TO SECTION 709.03 OF THE OHIO REVISED CODE...16-
0314-006...**

Recommendation to acknowledge the filing of a Petition for Annexation of 0.1963 Acres from Batavia Township, Clermont County, Ohio, to the Village of Amelia, Clermont County, Ohio, filed in the Office of the Board of County Commissioners at 11:54 A.M. on Monday, March 14, 2016, by Michael Minniear, Attorney at Law, 626 Main Street, Milford, Ohio 45150, for and on behalf of Todd Hart, the designated Agent for the Petitioners, Alma Jean Miller, 4087 Zagar Road, Batavia, Ohio 45103 and Terry Dyer, 4087 Zagar Road, Batavia, Ohio 45103, in compliance with Section 709.03 of the Ohio Revised Code. Pursuant to Resolution Number 21-03 adopted by the Board of County Commissioners on 02/25/03, notification of the date, time, and place of the public hearing was sent to the Agent for the Petitioner on Wednesday, March 16, 2016, via regular U.S. Mail designating **Wednesday, June 8, 2016, at 11:00 A.M. Local Time** in the Office of the Board of Clermont County Commissioners, 101 East Main Street, Third Floor, Batavia, Ohio 45103-2960 as the date, time, and place for the afore stated hearing thereon.

5. IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO...

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Clermont County Facilities Management Department/Fleet Maintenance Division Jennifer Morgan DC# 16-0317-001	National Association of Fleet Administrators (NAFA)	\$499.00	06/01/16 through 05/31/17

6. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

CLERMONT COUNTY JUVENILE COURT

Judge James Shriver: Four (4) days – Akron, Ohio – Ohio Associations of Probate, Juvenile, and Domestic Relations Judges-2016 Annual Summer Conference – Total expenses for lodging (\$500.00), meals (\$100.00), mileage (\$237.60), and registration (\$375.00) estimated not to exceed \$1,212.60.

PROSECUTING ATTORNEY

G. Ernie Ramos, Jr., Mary Lynne Birck, and Joseph Palmer: One (1) day – Cincinnati, Ohio – National Business Institute Continuing Legal Education Seminar entitled: “Handling Employment Discrimination Claims” – Total expenses for mileage (\$71.28) and registration (Essential Pass Purchased Previously) estimated not to exceed \$71.28.

Christy Panzarella, Lisa Vetter, and Stephanie Ross: Three (3) days – Columbus, Ohio – The Ohio Attorney General-Two Days in May Conference-Victim Assistance – Total expenses for lodging (\$870.00), meals (\$264.00), mileage (\$324.00), registration (\$225.00) and other (\$120.00) estimated not to exceed \$1,803.00.

COUNTY SHERIFF

Kate Henson: One (1) day – Lexington, Ohio – Ohio State Highway Patrol Course/Mid-Ohio Sports Car Course-Mid-Ohio Advanced Emergency Vehicle Operations – Total estimated expenses not to exceed \$0.00.

Keith Schockman: One (1) day – Cincinnati, Ohio – Cincinnati-Hamilton County Homeland Security/Cincinnati Police Department Course entitled: “Site Protection through Observational Techniques (Train-the-Trainer)” – Total estimated expenses not to exceed \$0.00.

Tim Simmons: Three (3) days – Loveland, Ohio – The U.S. Department of Homeland Security Office – Bombing Prevention/Cincinnati-Hamilton County Homeland Security Training Course entitled: “Surveillance Detection” – Total estimated expenses not to exceed \$0.00.

Paul Kamphaus: Seventy-Seven (77) days – Columbus, Ohio, Washington, District of Columbia, and Quantico, Virginia – Ohio State Highway Patrol Training Academy Course entitled: “Public Safety Leadership Academy” – Total expenses for meals (\$345.00) estimated not to exceed \$345.00.

CLERMONT COUNTY WATER RESOURCES DEPARTMENT/OFFICE OF ENVIRONMENTAL QUALITY

Paul Braasch: One (1) day – Columbus, Ohio – Ohio Water Environment Association-2016 Government and Regulatory Affairs Specialty Workshop – Total expenses for registration (\$125.00) estimated not to exceed \$125.00.

7. IN RE: PERSONNEL ACTIONS...

BOARD OF COUNTY COMMISSIONERS DRAFT AGENDA MARCH 23, 2016

A. 10:00 A.M. CALL TO ORDER

8. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 37-16/PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 37-16** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated _____, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2016**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

9. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...RESOLUTION NUMBER 38-16/RESOLUTION TO APPROVE THE DESIGNATION OF THE CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AS THE ADMINISTRATIVE AGENT FOR THE CLERMONT COUNTY FAMILY AND CHILDREN FIRST COUNCIL...16-0308-009...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to adopt **Resolution Number 38-16** resolving to approve the designation of the Clermont County Department of Job and Family Service as the Administrative Agent for the Clermont County Family and Children First Council, effective 07/01/16, pursuant to Section 121.37 (B)(5) of the Ohio Revised Code therefore.

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**10. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...
SUPPORT/SERVICE AGREEMENT AND RIDER WITH RIVERSIDE
COMPUTING, INC. DBA AGIL IT RELATIVE TO THE ONGOING
SUPPORT OF THE DOCUMENT IMAGING SYSTEM FOR SAME...16-
0311-004...**

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, to execute the Support/Service Agreement and Rider by and between the County of Clermont, Ohio, and Riverside Computing, Inc., dba Agil IT, 8316 North Dixie Drive, Dayton, Ohio 45414 relative to the ongoing support of the Document Imaging System utilized by the Clermont County Department of Job and Family Services, at a monthly cost of \$580.00 for four (4) hours of service per month, for a total amount not to exceed \$6,960.00, plus additional costs for services exceeding the monthly four (4) hour service limit at the rates outlined therein, effective for the period of 04/01/16 through 03/31/17, pursuant to and in compliance with the terms and conditions specified therein, and contingent upon the issuance and receipt of the purchase order required therefore.

**11. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF
SERVICE AGREEMENT WITH ENA, INC. DBA THE NECCO CENTER
FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES
FOR SAME...16-0311-005...**

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Purchase of Service Agreement by and between the County of Clermont, Ohio, and ENA, Inc., dba The Necco Center, 415 Glensprings Drive., Suite 201, Cincinnati, Ohio 45246, doing business at 115 Private Road 977, Pedro, Ohio 45659 and whose administrative address is P. O. Box 568, South Point, Ohio 45680, for the provision of residential treatment services for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates outlined therein, effective upon execution through 02/28/17, pursuant to and in compliance with the terms and conditions specified therein and contingent upon the issuance and receipt of the purchase order required therefore.

**12. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH BUILDING
CRAFTS, INC. FOR PROJECT NUMBER 6401-60112 RELATIVE TO
THE PUB WATER TREATMENT PLANT SURGE PROTECTION
IMPROVEMENTS PROJECT LOCATED IN PIERCE TOWNSHIP...14-
0530-003...**

Recommendation of Kevin Kappers, E.I., Project Manager, with the concurrence of Chris Rowland, P.E., Assistant Sanitary Engineer, Clermont County Water Resources Department, to authorize Robert L. Proud, President of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with Building Crafts, Inc., 2 Rosewood Drive, Wilder, Kentucky 41076, previously ratified by the Board of County Commissioners on 09/03/14, for Project Number 6401-60112 relative to the PUB Water Treatment Plant Surge Protection Improvements Project located in Pierce Township, which represents a decrease in the amount of \$42,320.00, for a total adjusted contract price to date of \$1,085,180.00, for additions, deletions and/or modifications thereto as defined therein.

**13. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH SUNESIS
CONSTRUCTION COMPANY FOR PROJECT NUMBER 6402-60120
RELATIVE TO THE BIOSOLIDS DEWATERING EQUIPMENT**

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PROJECT LOCATED IN THE VILLAGE OF BATAVIA...14-0507-002...

Recommendation of Kevin Kappers, E.I., Project Manager, with the concurrence of Chris Rowland, P.E., Assistant Sanitary Engineer, Clermont County Water Resources Department, to authorize Robert L. Proud, President of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with Sunesis Construction Company, 2610 Crescentville Road, West Chester, Ohio 45069, previously ratified by the Board of County Commissioners on 08/06/14, for Project Number 6402-60120 relative to the Biosolids Dewatering Equipment Project located in the Village of Batavia, which represents a decrease in the amount of \$54,477.98, for a total adjusted contract price to date of \$653,462.02, as well as, an extension of time of 121 calendar days for the completion thereof, for a revised contract completion date of 12/18/15, for additions, deletions and/or modifications thereto as defined therein.

14. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... REQUESTS FOR OBLIGATION OF FUNDS THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE/RURAL DEVELOPMENT FOR GRANT AND LOAN FUNDING FOR PROJECT NUMBERS 6402-60116 AND 6402-60117 RELATIVE TO THE NEWTONSVILLE WASTEWATER COLLECTION SYSTEM PROJECT AND THE NEWTONSVILLE WASTEWATER TREATMENT PLANT PROJECT LOCATED IN WAYNE TOWNSHIP, RESPECTIVELY, AND EXECUTION OF A DRAFT LETTER OF INTENT TO MEET CONDITIONS RELATIVE THERETO...16-0314-003...

Recommendation of Chris Rowland, P.E., Assistant Sanitary Engineer, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to authorize Robert L. Proud, President of the Board of County Commissioners, to execute Requests for Obligation of Funds through the United States Department of Agriculture (USDA)/Rural Development, 514 Harry Sauner Road, Suite 3, Hillsboro, Ohio 45133 for grant funding in the amount of \$2,000,000.00 and loan funding in the amount of \$4,218,000.00, for a total amount of \$6,218,000.00, for Project Numbers 6402-60116 and 6402-60117 relative to the Newtonsville Wastewater Collection System Project and the Newtonsville Wastewater Treatment Plant Project located in Wayne Township, respectively, in concert with the Preliminary Application for Federal Assistance through USDA/Rural Development submitted on 03/07/16, and further to authorize Robert L. Proud to execute a Draft Letter of Intent to Meet Conditions in and as it relates to securing the lowest possible interest rate relative to the potential loan funding therefore.

15. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... DISPOSITION OF BIDS FOR CONTRACTED SERVICES TO PROVIDE LAWN MOWING AND LAWN MAINTENANCE OF CLERMONT COUNTY PROPERTIES...16-0108-007...

16. IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...EXECUTION OF ARTICLE 22 WAGES-SCHEDULE OF RATES FOR CALENDAR YEAR 2016 IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF CLERMONT COUNTY COMMISSIONERS, DEPARTMENT OF PUBLIC SAFETY SERVICES AND FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. REPRESENTING EMERGENCY RESOURCE TECHNICIANS...14-0214-007...

Recommendation of John F. Kiskaden, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Article 22 Wages-Schedule of Rates for Calendar Year 2016, pursuant to and in compliance with the Collective Bargaining Agreement by and between the County of Clermont, Ohio, and the Fraternal Order of Police, Ohio Labor Council, Inc., representing the Emergency Resource Technicians in the Department

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of Public Safety Services, previously ratified by the Board of County Commissioners on 2/19/14 and subsequently amended on 01/07/15, with the wages/schedule of rates as revised therein reflecting a 2.85 percent increase, effective for the pay periods of 12/21/15 through 12/18/16.

17. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2016...

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 171-15**) for Fiscal Year 2016, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2016

FUND	ORGANIZATION - OBJECT - ACCOUNT	AMOUNT
FEMA	FEMA OTHER EXPENSES 2024 - 07 - 02 - 024000 - 530000 -	\$ 100,164.00

REIMBURSEMENT OF FUNDS FOR FISCAL YEAR 2016

FROM: FUND - OBJECT - ACCOUNT	TO: FUND - OBJECT - ACCOUNT	AMOUNT
WORKFORCE DEVELOPMENT REIMBURSEMENTS OUT SPEC REV 2404 - 06 - 01 - 087000 - 703200 -	PUBLIC ASSISTANCE REIMBURSEMENTS IN FROM SP REV 2401 - 06 - 01 - 081000 - 483200 -	\$ 26,498.33
PUBLIC ASSISTANCE REIMBURSEMENTS OUT SPEC REV 2401 - 06 - 01 - 081000 - 703200 -	CHILDRENS SERVICES REIMBURSEMENTS IN FROM SP REV 2402 - 06 - 01 - 085000 - 483200 -	\$ 2,987.75

CASH TRANSFER OF FUNDS FOR FISCAL YEAR 2016

FROM: FUND - OBJECT - ACCOUNT	TO: FUND - OBJECT - ACCOUNT	AMOUNT
GENERAL FUND TRANSFERS OUT TO SPEC REV 1000 - 01 - 01 - 032400 - 700200 -	SOIL & WATER DISTRICT OPERATING TRF IN FROM GEN FUND 7500 - 21 - 25 - 911000 - 480100 -	\$ 102,804.93